

# ***APPROVED***

## **VIRGINIA BOARD OF MEDICINE SPECIAL CONFERENCE COMMITTEE MINUTES**

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**April 26, 2018**

**Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite #300**

**Henrico, Virginia**

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9:03 a.m.

**MEMBERS PRESENT:** Isaac Koziol, M.D., Chair  
James Jenkins, Jr., R.N.

**STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Carolann MdNicol, Adjudication Specialist

**OTHERS PRESENT:** Mrs. Alexander

**MATTER:** **Michael Alexander, D.O.** License No.: 0102-202758  
Case No.: 175083

**DISCUSSION:** Dr. Alexander appeared before the Committee in person in accordance with a Notice of the Board dated February 12, 2018. Dr. Alexander was represented by Marcus Scriven, Esquire.

The Committee fully discussed the allegations in the Notice with Dr. Alexander.

**CLOSED SESSION:** Upon a motion by Mr. Jenkins, and duly seconded by Dr. Koziol, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Alexander. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Mr. Jenkins, and duly seconded by Dr. Koziol, the Committee made certain findings of fact and conclusions of law and vote to issue Dr. Alexander a reprimand and subject his license to certain terms and conditions.


**VOTE:**

The vote was unanimous.

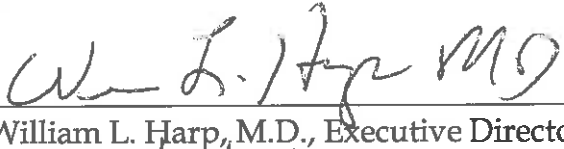
**ADJOURNMENT:**

The Committee adjourned at 10:16 a.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Alexander, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Alexander, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
Isaac Koziol, M.D., Chair

5-8-18  
Date

  
William L. Harp, M.D., Executive Director

5/9/18  
Date

# ***APPROVED***

## **VIRGINIA BOARD OF MEDICINE SPECIAL CONFERENCE COMMITTEE MINUTES**

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**April 26, 2018**

**Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite #300**

**Henrico, Virginia**

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 11:08 a.m.

**MEMBERS PRESENT:** Isaac Koziol, M.D., Chair  
James Jenkins, Jr., R.N.

**STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Tracy Robinson, Adjudication Specialist

**OTHERS PRESENT:** Sherry R. Sigafoos, LPC

**MATTER:** Janice Adelaide McDonald, M.D.  
License No.: 0101-261562 Case No.: 182028

**DISCUSSION:** Dr. McDonald appeared before the Committee in person in accordance with a Notice of the Board dated February 15, 2018. Dr. McDonald was represented by Michael L. Goodman, Esquire.

The Committee fully discussed the allegations in the Notice with Dr. McDonald.

**CLOSED SESSION:** Upon a motion by Mr. Jenkins, and duly seconded by Dr. Koziol, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(15) of the Code of Virginia, for the purpose of consideration and discussion of medical and mental health records of Dr. McDonald. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussion.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code,

the Committee re-convened in open session and continued its discussion with Dr. McDonald regarding the allegations.

**CLOSED SESSION:**

Upon a motion by Mr. Jenkins, and duly seconded by Dr. Koziol, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. McDonald. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Mr. Jenkins, and duly seconded by Dr. Koziol, the Committee made certain findings of fact and conclusions of law and voted to issue Dr. McDonald a reprimand and subject her license with certain terms and conditions.


**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 2:24 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. McDonald, unless a written request to the Board for a formal hearing on the allegations made against her is received from McDonald, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
Isaac Koziol, M.D., Chair

5-8-18  
Date

  
William L. Harp, M.D., Executive Director

5/9/18  
Date